

McElroy, Quirk & Burch
c/o Cyberscout
P.O. Box 3826
Suwanee, GA 30024

McElroy, Quirk & Burch, APC
Certified Public Accountants

13 1 3640 P2 *****AUTO**5-DIGIT 70669



December 12, 2025

Re: Notice of Data Security Incident

Dear [REDACTED]:

McElroy, Quirk & Burch (“MQB”) takes privacy and security very seriously. As part of that commitment, we write to notify you of a data security incident potentially involving your personal information. This notice explains the incident and the steps we have taken to address it, and provides guidance for added protection of your personal information. We are also providing the opportunity to enroll in complimentary credit monitoring and identity protection services.

What Happened: On October 8, 2024, we discovered suspicious activity within our network environment. Upon discovery, we took immediate action to secure our network environment, and we engaged independent cybersecurity specialists to investigate the incident. As part of the investigation, we learned that certain data within our network environment we believe was acquired by an unauthorized actor sometime between August 17, 2024 - October 2, 2024. As a result, we underwent a comprehensive data review to determine what information was involved and to whom that information belonged. On October 7, 2025, we determined that some of your personal information was included in the data set.

What Information Was Involved: The information we believe was potentially involved includes your first and last name, in combination with your [REDACTED].

What We Are Doing: Upon learning of the incident, we took immediate steps to address it, including securing our systems and implementing additional security safeguards. We engaged independent cybersecurity specialists and notified law enforcement. Importantly, we have no indication that this information has been the subject of fraudulent activity or that persons are at risk of fraud.

As an added protection, we are offering twelve (12) months of complimentary credit monitoring and identity protection services through Cyberscout, a Transunion company. Instructions for how to enroll in these services are enclosed.

What You Can Do: As a general matter, it is prudent to remain vigilant against incidents of identity theft and fraud by reviewing your credit reports and account statements for suspicious activity and to detect errors. If you discover any suspicious or unusual activity on your accounts, please promptly contact the financial institution or company. Please refer to the enclosed “*Steps You Can Take to Help Protect Your Information*” for additional resources you may take advantage of to protect against fraud and identity theft, should you find it appropriate to do so.

For More Information: Should you have any questions or concerns, please contact our dedicated assistance line with TransUnion at 1-833-750-4835, Monday through Friday 7:00 a.m. – 7:00 p.m. CST, excluding major U.S. holidays. Please know that the security of information is of the utmost importance to us. We stay committed to protecting your trust in us and continue to be thankful for your support during this time.

Sincerely,

McElroy, Quirk, and Burch

Enclosure: *Steps You Can Take to Help Protect Your Information*

STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

Credit Monitoring Enrollment Instructions: To enroll in Credit Monitoring services at no charge, please log on to <https://bfs.cyberscout.com/activate> and follow the instructions provided. When prompted please provide the following unique code to receive services: [REDACTED]. In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.

Monitor Your Accounts and Credit Reports: It is good practice to remain vigilant of incidents of identity theft and fraud by reviewing your credit reports/account statements and explanation of benefits forms for suspicious activity and to detect errors. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, TransUnion, Experian, and Equifax. To order your free credit report, visit www.annualcreditreport.com or call 1-877-322-8228. Once you receive your credit report, review it for discrepancies and identify any accounts you did not open or inquiries from creditors that you did not authorize. If you have questions or notice incorrect information, contact the credit reporting bureau.

Fraud Alert Services: You have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any of the three credit reporting bureaus listed below.

Credit Freeze Instructions: As an alternative to a fraud alert, you have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without your express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you should provide the following information:

1. Full name (including middle initial as well as Jr., Sr., III, etc.);
2. Social Security number;
3. Date of birth;
4. Address for the prior two to five years;
5. Proof of current address, such as a current utility or telephone bill;
6. A legible photocopy of a government-issued identification card (e.g., state driver’s license or identification card); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft, if you are a victim of identity theft.

Should you wish to place a fraud alert or credit freeze, please contact the three major credit reporting bureaus listed below:

TransUnion 1- 800-916-8800 www.transunion.com TransUnion Fraud Alert P.O. Box 2000 Chester, PA 19016-2000 TransUnion Credit Freeze P.O. Box 160 Woodlyn, PA 19094	Experian 1-888-397-3742 www.experian.com Experian Fraud Alert P.O. Box 9554 Allen, TX 75013 Experian Credit Freeze P.O. Box 9554 Allen, TX 75013	Equifax 1-888-378-4329 www.equifax.com Equifax Fraud Alert P.O. Box 105069 Atlanta, GA 30348-5069 Equifax Credit Freeze P.O. Box 105788 Atlanta, GA 30348-5788
--	---	--

Additional Information: You can further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the credit reporting bureaus, the Federal Trade Commission (FTC), or your state Attorney General. The FTC also encourages those who discover that their information has been misused to file a complaint with them.

The FTC may be reached at 600 Pennsylvania Ave. NW, Washington, D.C. 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, your state Attorney General, and the FTC. This notice has not been delayed by law enforcement.

For California Residents, the California Attorney General may be contacted at 1300 “I” Street, Sacramento, CA 95814-2919; 800-952-5225; and <http://oag.ca.gov/>.

For D.C. Residents, the District of Columbia Attorney General may be contacted at 400 6th Street NW, Washington, D.C. 20001; 202-727-3400, and <https://oag.dc.gov/consumer-protection>.

For Maine Residents, the Maine Attorney General may be contacted at 6 State House Station, Augusta, ME 04333; 207-626-8800; and <https://www.maine.gov/ag/>.

For Maryland Residents, the Maryland Attorney General may be contacted at Office of the Attorney General, 200 St. Paul Place, Baltimore, MD 21202; 1-888-743-0023; or www.marylandattorneygeneral.gov.

For New Mexico Residents, you have rights under the federal Fair Credit Reporting Act (FCRA), which governs the collection and use of information pertaining to you by consumer reporting agencies. For more information about your rights under the FCRA, please visit <https://www.consumer.ftc.gov/sites/default/files/articles/pdf/pdf-0096-fair-credit-reporting-act.pdf> or www.ftc.gov.

For New York Residents, the New York Attorney General may be contacted at Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; or <https://ag.ny.gov>.

For North Carolina Residents, the North Carolina Attorney General may be contacted at 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and www.ncdoj.gov.

For Oregon Residents, the Oregon Office of the Attorney General may be contacted at Oregon Department of Justice, 1162 Court St. NE, Salem, OR 97301; 1-877-877-9392; and www.doj.state.or.us.

For Rhode Island Residents, the Rhode Island Attorney General may be contacted at 150 South Main Street, Providence, RI 02903; 1-401-274-4400; and www.riag.ri.gov. Under Rhode Island law, you have the right to obtain any police report filed in regard to this incident. No Rhode Island resident’s data was involved in this incident.

For Texas Residents, the Texas Attorney General may be contacted at 300 W. 15th Street, Austin, TX 78701; 800-621-0508; and texasattorneygeneral.gov/consumer-protection/.

For Vermont Residents, the Vermont Attorney General’s Office may be contacted at 109 State Street, Montpelier, VT 05609; 802-828-3171; and ago.info@vermont.gov.