

<<Date>> (Format: Month Day, Year)

<<FIRST_NAME>> <<MIDDLE_NAME>> <<LAST_NAME>> <<SUFFIX>>
<<ADDRESS_1>>
<<ADDRESS_2>>
<<CITY>>, <<STATE_PROVINCE>> <<POSTAL_CODE>>
<<COUNTRY>>

NOTICE OF DATA BREACH

Dear <<first_name>> <<last_name>>,

Please read this letter in its entirety.

We are writing to provide you with a formal notification regarding a data incident that occurred at the office of Premier Accounting Services, LLC, in which your information may have been accessed by an unauthorized user. This letter serves to provide additional information concerning the incident, what is being done to correct it, and what you can do to further protect your information.

What Happened?

On February 04, 2025, we discovered that an unauthorized user gained access to one of our email accounts and began sending clients fraudulent emails. We believe this fraudulent access occurred on or around January 29, 2025. We are providing you with notice so that you may be proactive in protecting your data.

We immediately began an investigation with the assistance of third-party specialists to determine the full nature and scope of this incident. At this time, the investigation has shown that your sensitive personal information was in the email account that the threat actor accessed. Unfortunately, these types of incidents are becoming increasingly common and organizations with some of the most sophisticated IT infrastructure available continue to be affected.

Beyond the potential access via our email, we have no information that your sensitive data has been misused by the threat actor. That said, we are taking appropriate precautionary measures to protect your financial security and to help alleviate concerns you may have. If we become aware of any further suspicious activity in connection with your tax returns, we will notify you immediately. Conversely, if you receive any notifications from the IRS concerning suspicious activity on your account, please notify your tax preparer right away.

What Information Was Involved?

Our investigation has revealed that some sensitive information has been accessed, such as your social security number, other government identification numbers, name, <<b2b_text_1 (bank account information,)>> and/or other sensitive information you may have also provided to us.

What We Are Doing.

In response to this incident, we have implemented additional security measures to further protect our network and reduce the risk of a similar incident occurring in the future.

Further, we are working with the appropriate agencies on your behalf. The FBI, IRS, and Secret Service have been notified of this incident. This notification to you was not delayed as a result of law enforcement investigation.

If we learn that your sensitive information has been compromised beyond that which is available in our email account, we will let you know immediately.

Further, we are committed to providing you with Credit Monitoring Services. These services will be provided by us at no cost to you for the next <<Monitoring Term Length (Months)>> months. To take advantage of these services,

Visit <https://enroll.krollmonitoring.com> to activate and take advantage of your identity monitoring services.

You have until <<b2b_text_6(activation deadline)>> to activate your identity monitoring services.

Membership Number: <<Membership Number s_n>>

For more information about Kroll and your Identity Monitoring services, you can visit info.krollmonitoring.com.

We are taking this matter very seriously and are committed to helping those people who may have been impacted by this unfortunate situation.

What You Can Do.

Additionally, if you have not done so already, you should do the following:

If you choose not to enroll in the Credit Monitoring services being offered by our office above, you can obtain Credit Monitoring by contacting one of the three major credit agencies directly at:

Experian (1-888-397-3742)
P.O. Box 4500
Allen, TX 75013
www.experian.com

Equifax (1-800-525-6285)
P.O. Box 740241
Atlanta, GA 30374
www.equifax.com

TransUnion (1-800-680-7289)
P.O. Box 2000
Chester, PA 19016
www.transunion.com

- Obtain free copies of your credit report and monitor them upon receipt for any suspicious activity.
- We strongly recommend you be vigilant in reviewing your bank accounts and other financial account statements, as well as monitoring your Credit Monitoring or free credit reports.
- If you suspect fraudulent activity, report it to law enforcement, including the Federal Trade Commission at <https://www.identitytheft.gov/#/> and your State Attorney General's Office at <https://www.naag.org/find-my-ag/>.
- You can obtain more information from the Federal Trade Commission and your State Attorney General's Office about identity theft, fraud alerts, security freezes, and the protection of your sensitive information. The Federal Trade Commission can be contacted as follows:
 - **Federal Trade Commission**
600 Pennsylvania Avenue, NW
Washington, DC 20580
1-877-382-4357
<https://www.consumer.ftc.gov/>

For More Information.

We are committed to helping those people who may have been impacted by this unfortunate situation. Protecting your information is incredibly important to us, as is addressing this incident with the information and assistance you may need. Should you have additional questions or concerns regarding this matter, please do not hesitate to contact our office at yourcpa@premier-accounting.net or (970) 332-5800.

Sincerely,

Premier Accounting Services, LLC